

Please put a check by each of the commitment statements:

- ☐ Yes, I am submitting an entry in the 2023-2024 TOBY competition.
- ☐ If selected as a local winner, I agree to submit an electronic portfolio for the Regional competition via the BOMA International website and pay the \$325 online entry fee. Please note a fee of \$50 for administration costs is also assessed. I also understand that local winners must be BOMA 360 buildings to move forward in competition.
- ☐ I understand that the information I provide on these forms will be used to publicize my building in any announcements concerning the TOBY Award program.

\_\_\_\_\_  
Name of Property Manager (Primary TOBY Contact)

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
E-mail address

\_\_\_\_\_  
Name of Building Being Entered into the  
Local TOBY Award Competition

\_\_\_\_\_  
TOBY Category

Please send all completed forms to the BOMA Columbus office no later than June 30, 2024  
Or email them to [info@bomacolumbus.org](mailto:info@bomacolumbus.org)

Local judging will take place August.

The Regional Competition is separate from the BOMA Columbus Local competition.

If you win on the local level you are not required to enter the regional competition.

If you decide to do so your entry is submitted online and will be due in early March 2024

**2023-2024**  
**The Office Building of the Year - TOBY Award**  
**Building Data Form**

**We are entering our building in the following category\*:**

- |  |  |
|--|--|
| <input type="checkbox"/> Under 100,000 Square Feet       | <input type="checkbox"/> Medical Office Building       |
| <input type="checkbox"/> 100,000 – 249,999 Square Feet   | <input type="checkbox"/> Public Assembly - NEW         |
| <input type="checkbox"/> 250,000 – 499,999 Square Feet   | <input type="checkbox"/> Suburban Office (Low-Rise)    |
| <input type="checkbox"/> 500,000 – 1 Million Square Feet | <input type="checkbox"/> Suburban Office (Mid-Rise)    |
| <input type="checkbox"/> Renovated Building              | <input type="checkbox"/> Industrial Office Building(s) |
| <input type="checkbox"/> Historical Building             | <input type="checkbox"/> Mixed-Use Category - NEW      |
| <input type="checkbox"/> Retail                          |  |
| <input type="checkbox"/> Corporate Facility              |  |

**\*You may select only one category per building entered.**

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Building Name

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Address of Building

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City

State

Zip

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Year Built

First Occupied

Modernized

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Square Feet

Number of Floors

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Owner

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Design Architect

General Contractor

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Management Company

Property Manager Name

**2023-2024**  
**The Office Building of the Year - TOBY Award**  
**Building Data Form**

For the following sections, you may use an additional sheet if necessary:

**Please provide a building description of your building features, amenities, programs and services.**

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**Please provide the names of the vendors (including BOMA Columbus members) that provide services to your building, i.e. landscaping, janitorial, security, building maintenance, etc.**

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